

Parking Lot Pick-Up Procedures

At dismissal time, the following pick-up system will be followed:

- Families who have a student in middle school (grades 6 through 8) are to pick-up all their children in the church parking lot.
- Families with students in Kindergarten to 5th grade, who have no middle school children, are to pick up all their children in front of school.

Dismissal in the church lot: (see the diagram below)

A teacher or educational assistant will walk these students to the Church lot. Older children can meet up with siblings in the dismissal area of the church parking lot.

Traffic Flow:

1. Enter the church lot by Shamrock Rd. only.
2. Form one driving lane along the church and curve alongside the north wall around towards the soccer field, where the students are dismissed. Drive around to the south end of the first parking space next to the field. **DO NOT BACK IN.** Simply wait for your child(ren) to be dismissed, and they will walk to the passenger side of your vehicle, and enter. Exit onto Shamrock Road once your child(ren) or carpool are secure.
3. Those who need to wait for a student or wish to talk with other parents may enter by Shamrock Rd. and find a parking spot in the middle area. Park facing the soccer field (West) or facing the wall (East) and leave by entering the driving lane on the soccer field side of the church parking lot. Parents are responsible for escorting their K – 5th grade children across the traffic line. Middle school students can cross without a parent, but must yield to on-coming traffic and cross only when there are no approaching cars. A teacher will be on duty to help guide all students.
4. All students with siblings in the middle school, with the exception of middle school students cleaning classrooms after school, will be picked up in that line. Parents will then leave the parking area by Shamrock Rd..

